

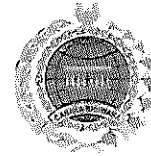
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MEDIA REGISTRATION FORM
Development Cooperation Forum (DCF) Indonesia
High Level Symposium 2020
4-6 March 2020, Padma Resort Hotel, Bali, Indonesia

1. Full name : (Mr./ Ms.) _____
2. Date of Birth : _____
3. Media : _____
- Address : _____
- Tel. : _____ Fax: _____
- E-mail : _____
4. Position : _____
5. Resident Correspondent in Indonesia ☐
- Non-Resident Correspondent ☐
6. Passport and immigration information:

Passport Type	<input type="checkbox"/> Ordinary	<input type="checkbox"/> Official	<input type="checkbox"/> Diplomatic	<input type="checkbox"/> Other, please specify:.....
Passport No.				
Date of Issue (dd/mm/yy)		Place of Issue		
Date of Expiration (dd/mm/yy)		Citizenship		

TYPE OF MEDIA AFFILIATION			
<input type="checkbox"/> Service Wire	<input type="checkbox"/> Newspaper	<input type="checkbox"/> Television	<input type="checkbox"/> Radio
<input type="checkbox"/> Magazine	<input type="checkbox"/> Newsreel	<input type="checkbox"/> News Photo	<input type="checkbox"/> Other.....



**Advancing Development Cooperation to Address Climate, Risk and Resilience
DCF Indonesia High-level Symposium
(Bali, Indonesia, 4-6 March 2020)
Media Advisory**

Symposium Venue

The DCF Indonesia High-level Symposium will be held at Padma Resort Hotel Legian Bali, located in the heart of Legian.

Address:

Padma Resort Hotel
Jl. Padma No.1 Legian,
Bali 80361
+62 361 752 111
<https://padmaresortlegian.com>
reservation.legian@padmahotels.com

Media Registration

I. Accreditation/Registration

A. Key Dates for Media Accreditation

18 February 2020 : Media registration opens
02 March 2020 : Media registration closed, at 16.00 pm Jakarta Time
04-05 March 2020 : Issuance of ID badge

B. Registration Process:

1. All media representatives who are interested in covering the event must register by filling the Media Registration Form and attach soft copies of the following documents:
 - a. Letter of assignment from the editor/executive of the media (in PDF);
 - b. A form of identification – KTP for locals or passport for non-Indonesian citizens – that is valid for at least six months;
 - c. A recent digital passport-sized photograph (maximum size 200 KB in JPEG).
2. Upon successful media accreditation, a notification will be sent to your e-mail to confirm your accreditation.
3. Successful applicants are required to print and bring along a copy of the confirmation letter and valid ID to the registration desk in Padma Resort Hotel.

**PLEASE NOTE THAT INCOMPLETE AND LATE REGISTRATION
WILL NOT BE PROCESSED**

II. Visa Requirement

Successful applicants who are not based in Indonesia are required to print and bring along the copy of their confirmation letter to apply for a journalist visa at the Indonesian Embassy in your country of residence or accredited to the country. Please refer to the following link for the list of Indonesian Embassies:

<http://www.kemlu.go.id/en/kedutaan/default.aspx>.

The application will be processed in accordance with applicable regulations, please note that confirmation letter does not guarantee issuance of visa.

III. Customs Clearance Requirement

The list of equipment that will be brought by applicants must be legalized by the nearest Indonesian Embassy/Representative office for importation and exportation purposes.

IV. Accommodation and Travel Arrangements

Media representatives will be responsible for their own travel arrangements, reservation and payments of hotel/accommodation. The media are strongly urged to make hotel reservation as soon as possible.

V. Media Center

The Media Center located in Padma Resort Hotel will be provided with computers and internet access. It will be operated from 5 March 2020.

The Media Secretariat at the Media Center will arrange Press Conference and Press Interviews on a case-by-case basis.

VI. Media Pool

In the event of the space availability becomes a concern; a media pool may be applied. In this regard, special arrangement will be informed in advance.

VII. Further Information Regarding Media Facilities

For all inquiries related to media facilities and registration, please contact DCF Indonesia Media Facility Officers below:

- 1) **Ms. Deasy Kristianti**
- 2) **Mr. Bondhet Suryonurwendo**

Office : (+62-21) 381 3453
(+62-21) 344 1508 ext. 4519

Email : dcfindonesia2020@kemlu.go.id

Please note that any changes and updates on DCF Indonesia media arrangement will be announced via email.

VIII. List of Recommended Hotels

Other nearby hotels include:

Bali Mandira Beach Resort & Spa	Jl. Padma No.2, Legian, Kuta, Kabupaten Badung, Bali 80361 +62 361 751381 https://maps.app.goo.gl/c8UEX8mer2Tzb9YF9
Legian Beach Hotel	Jl. Melasti, Legian, Kuta, Kabupaten Badung, Bali 80361 +62 361 751711 https://maps.app.goo.gl/w3DkAiL81KsDohZd6
Mercure Bali Legian	Jln Legian No.328, Legian, Kuta, Badung Regency, Bali 80361 +62 361 9386100 https://maps.app.goo.gl/heZABHdbFnL2fp7KA
The Bandha Hotel & Suites	Jl. Padma Utara, Legian, Kaja, Kabupaten Badung, Bali 80361 (0361) 757150 https://maps.app.goo.gl/YUjXXG78HA2w6yWN9
Sol House Bali Legian	Jl. Sriwijaya No.16, Legian, Kuta, Kabupaten Badung, Bali 80361 (0361) 4752999 https://maps.app.goo.gl/GC7hzeh21eymCR3m6